

# **SASPA Code of Conduct**

The Code of Conduct clarifies the standards of behaviour that are expected of the board, principal officers, executive, strategic directions group and regional group members in the performance of their duties for SASPA.

## **GROUP NORMS**

### **Adopt a sense of responsibility in and for the group**

- *Attend regularly*
- *Apologise if unable to attend*
- *Follow-up on business missed*
- *Contribute in a solutions based manner where appropriate*

### **Attend to others and listen**

- *Talk to each other between meetings*
- *Facilitate the participation of members on working parties*
- *Be assertive about keeping time.*

### **Confront problems respectfully**

- *Keeping an eye on the main issues*

### **Identify assumptions**

- *Be explicit at the start*

### **Allow and give no put downs**

- *Inappropriate comments or questions should be withdrawn.*

### **Accept others' point of view**

- *Collect views from the membership*
- *Represent the breadth of views at meetings*
- *Don't let one participant monopolize*

### **Suspend judgement**

- *Be protective of presenters. By making their work more public, they are exposing themselves to kinds of critiques they may not be used to.*